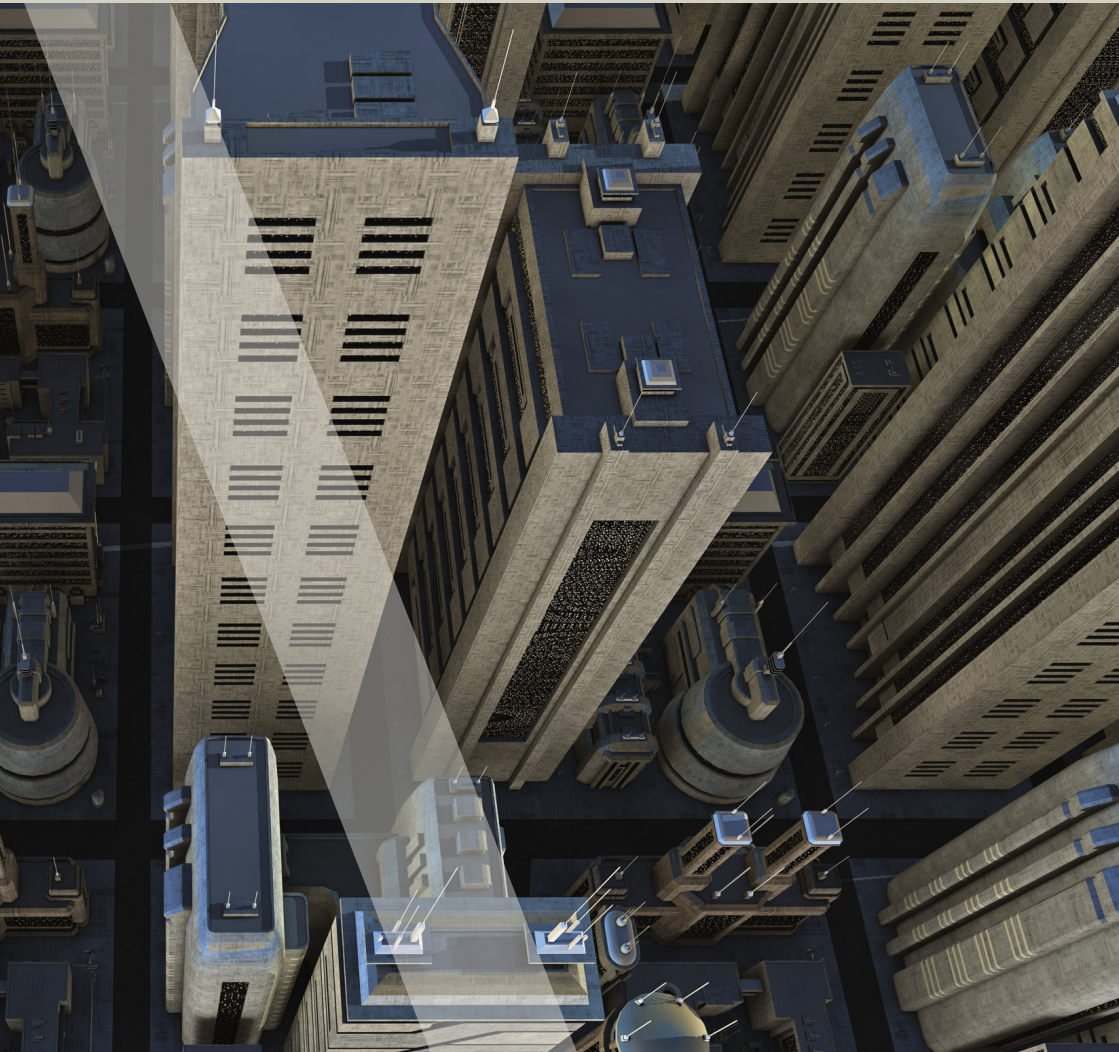


MINERVA

# Corporate Services



Our specialised and highly qualified team has extensive experience of administering complex structures, which often demand a significant emphasis on corporate governance, regulatory and technical disciplines.

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These include:

- \ Group holding companies
- \ Investment companies
- \ Special purpose vehicles
- \ Structures listed on the London Stock Exchange, AIM, NEX, Mauritius Stock Exchange, Nairobi Securities Exchange and other international exchanges
- \ Real estate investment structures
- \ International technology investment structures
- \ Private equity structures
- \ Investment funds
- \ International service companies
- \ Employee benefit and incentive structures
- \ Joint ventures and co-investment vehicles
- \ Escrow accounts and security trustee services
- \ International redomiciliations

Minerva places great emphasis on proactivity, responsiveness and technical strength in depth. We work closely and in a co-ordinated manner with clients and their professional advisors, which often include respected international firms of accountants and legal advisers.

In our experience, every client structure has its own specific requirements and every client has their own personality, outlook and perception as to what constitutes high quality service. Accordingly, all the services Minerva provides are tailored to meet the unique requirements of each of our clients.

Our co-ordinated multi-jurisdictional approach ensures all the services required by our clients are delivered efficiently and effectively, consistent with professional advice meeting an increasingly complex global regulatory and fiscal environment.

We offer a comprehensive service including formation, full scope administration and secretarial services, compliance monitoring and provision of directors. The precise nature of the services we provide is tailored to the scope and objectives of the structure in question however this typically includes:

- \ Formation of the relevant entities within the structure
- \ Co-ordination of advice from local and international lawyers, tax and other advisers
- \ Provision of registered office and company secretarial services
- \ Provision of resident directors and assistance identifying suitable non-executive directors if required
- \ Board meeting facilitation and support
- \ On-going administration, including processing of transactions, maintenance of statutory and corporate records and undertaking relevant statutory filings and management of international banking facilities
- \ Bookkeeping and accounting including preparation of financial statements in accordance with International Financial Reporting Standards (IFRS) or other accounting frameworks and arrangement of annual audit

Corporate Services are from Minerva's offices in Jersey, London, Geneva, Dubai, Mauritius, Singapore and Kenya.

# MINERVA

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Minerva Trust & Corporate Services Limited is regulated in Jersey by the Jersey Financial Services Commission. Minerva Trust Company (Switzerland) SA is regulated in Switzerland for anti-money laundering legislation by the Association Romande des Intermédiaires Financiers. Minerva Fiduciary Services (Mauritius) Limited is regulated in Mauritius by the Mauritius Financial Services Commission. Minerva Middle East DMCC is registered and licenced in Dubai as a free zone company under the rules and regulations of the DMCCA.

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